

Colorado T.B.F. Inc.
BY-LAWS AND RULES
18 February 2018

ARTICLE 1
SECTION 1

Name:

The name of this organization is the Colorado T.B.F. Inc.

SECTION 2

For the remainder of this document Colorado T.B.F. Inc. will be written as the Federation, T.B.F. Inc will be written as T.B.F., and Clubs will be written as Chapters.

ARTICLE 2
SECTION 1

Purpose and Objectives:

The purpose and objectives of this organization are as follows:

- To serve as an organization in which the individual chapters in the State of Colorado affiliated with the Federation, may unite to the benefit of the common interests and causes.
- To act as an agency to assist member chapters in whatever manner deemed practical and beneficial. The Federation shall not infringe upon member chapters contrary to their autonomous entity.
- To act as an Agency between T.B.F. and member chapters of the Federation in whatever matters deemed practical, necessary, and beneficial to both parties.
- To assist and cooperate with the Colorado Department of Natural Resources and its agencies in matters mutually beneficial.
- To become politically and legally involved in such matters which may or may not be consistent with the goals of T.B.F. and the Federation which may arise in a national, state, or local level.
- To preserve and further the sport of bass angling by actively becoming engaged in the areas of environment, pollution, and youth participation.
- To promote, organize and conduct an annual Federation Tournament or tournaments in a manner to determine the members of a team to represent the State of Colorado at any Divisional or National Bass Federation Tournaments.
- To promote and facilitate the formation of additional Chapter Clubs to become affiliated with the Federation.
- To operate as an incorporated association organized for these purposes and not for the purpose of profit.

ARTICLE 3
Section 1

Membership:

Any club whose principal meeting place is within the State of Colorado and which is duly affiliated with the T.B.F. must affiliate with the Colorado State Federation (or another T.B.F. Federation) and support its conservation and youth programs. Any additional requirements that the State Federation establishes for chapters, such as membership, dues, attendance at meetings, etc., would be necessary for the chapter to participate in the State Federation Qualifying Tournament(s), and any other Federation-sponsored tournaments or events.

Section 2

Individual members of such chapters automatically become members of the Federation upon receipt of the chapter's roster and dues.

Section 3

Each member chapter shall be represented by all of its members who must be members of the Federation and each member shall be entitled to vote on all Colorado T.B.F. Inc. matters. Set forth in Article 9 Sections 1,2,3,4.

Section 4

Should a member chapter of the Federation decide to drop its membership, it may do so at any time by written notice.

Section 5

Any member chapter may be dropped from membership in the Federation for reasons that are not consistent with the policies of T.B.F. or the Federation. Such actions would require a two-thirds majority vote of the general membership of the Federation. (Article 9, Sections 1, 2, 3, 4)

Section 6

If a Chapter is declared a Chapter NOT in good standing, its members will NOT be eligible to compete for a position on the Federation State Team.

ARTICLE 4 Dues and Money:

Section 1

The decision to assess an increase or decrease in member chapter dues will be addressed in the following manner. Voting will be conducted by the elected President of each club (or their designated representative) at the club meeting. The club representative will then bring the club's vote to the designated Board of Director's meeting for tallying. Each club-in-good-standing will have one vote at Board of Director meetings. In the case of a tie, the sitting CTBF President will cast a deciding vote. Due changes require a two-thirds majority to pass.

Membership chapter dues per member per year, effective 2012, as approved unanimously by the club presidents, at the CTBF BOD meeting October 19, 2011, are \$20.00.

Section 2

The Federation may accept moneys from T.B.F. Inc., using said monies as indicated by T.B.F. Inc.

Section 3

Monies may be derived from special projects, which may be sponsored by this organization. Such projects must be consistent with the goals and policies of the organization and approved by the general membership of the Federation.

Section 4

Under no circumstances shall the Federation accept monetary, or in kind assistance from individuals, business, corporations, government agencies or any other donors, if there is prima facia evidence that the goals of these entities are contrary to those of the Federation.

Section 5

Dues shall be in the form of per year assessment per Federation member, payable to the Federation Treasurer by each of the affiliated chapter treasurers. The assessment for members is due December 31 of the current year for active membership in the following year. The assessment for members joining the chapter after January 1 of each year shall be submitted to the Federation Treasurer within thirty (30) days and shall include the member's name, FLW #, with expiration date, address, phone number, and emergency contact and phone number.

Section 6

Federation memberships are due by the last calendar day of the current year. Any chapter who has not paid assessed dues by January 31st of the next year will be declared a Chapter NOT in good standing.

Section 7

Should this organization disband all moneys and/or assets' remaining after all indebtedness has been satisfied shall be distributed equally among active member chapters.

Section 8

All fundraising shall be brought before the Board of Directors to vote. If the event of an auction the Board of Directors will set a reserve price, and the timeframe for the auction. If the set reserve price is not met the Board of Directors will then vote on the next course of action

ARTICLE 5 Board of Directors, Manner of Election, Terms of Office, Duties, and Removal:

Section 1

The Federation Board of Directors will be convened at least twice a year (or as required by law) in February and October to conduct the business of the Federation. Additional meetings will be held at the discretion of The Federation President or at the request of any member of The Board of Directors. The Board of Directors will consist of:

- 1) President
- 2) Vice President/Tournament Director
- 3) Secretary
- 4) Treasurer
- 5) Chapter Presidents or Appointees
- 6) Youth Director
- 7) Conservation Director

Section 2

All members of the Federation will be eligible to make nominations and vote for persons to hold the office of President, Vice-President, Secretary, Treasurer, Youth Director and Conservation Director. Nominations will be received by the current Election Committee, as set forth in Article 9 Sections 1,2,3,4. The newly elected Federation Officers will be installed at the February meeting.

A) Eligibility for office or for member of Board of Directors:

- 1. General –member in good standing with the Federation and an active member of a chapter.
- 2. Office of President – Must have served one year on the board of directors. (Except for the first year the Federation is in operation)
- 3. Office of Vice President, Secretary, Treasurer, Youth Director, and Conservation Director – Must have served one year on the board of directors, or demonstrated active interest in the efforts of the Federation.

B) Election

- 1. Refer to Article 9 Sections 1,2,3,4

C) Term of Office:

- 1. The President, Vice President, Secretary, Treasurer, Youth Director and Conservation Director shall serve a one-year term, or such additional time necessary for a successor to be elected.
- 2. Any Officer may succeed him/herself in office, if nominated and elected.

D) Duties:

- 1. President – Preside over all meetings of the Board of Directors or special meeting of the Federation. Direct all official business. Supervise all Federation activities. Appoint and be an ex officio member of all standing and special committees. Be an official representative of the Federation in the relationship of other organizations. Delegate such duties as may be appropriate to better serve the Federation. Maintain liaison with T.B.F. Inc.

2. The Vice President shall assist the President upon request. Preside in the absence of the President. Assume the office of the President if it should be vacated. Act as the Federation Tournament Director. Should the Vice President so desire, he or she shall be responsible for recruitment of a capable person to serve as the Federation Tournament Director.
3. Secretary – Record, maintain and publish all minutes of the meetings of the board. Keep all non-financial books, papers, records and documents belonging to the Federation. Maintain correspondence between the Federation and its affiliated chapters and with all other agencies as assigned by the president.
4. Treasurer - Keep and account for all moneys and dues. Pay all Federation bills as approved by the board. Prepare a financial report as part of the minutes of each meeting of the board. Develop and submit an annual budget. The treasurer may be required to be bonded, with the bonding fee to be paid from the Federation general fund.
5. Youth Director- will conduct all youth related operations.
6. Conservation Director- The CTBF Conservation Director shall be in charge of State Conservation Related duties.
7. The Federation Board of Directors will have the authority to be able to make decisions regarding the day-to-day operations and business of the Federation.
8. Chapter Presidents or their appointed Club Appointees shall represent their clubs, and have a vote in all Board of Director meeting business.

E) Removal from Board of Directors:

1. Any Federation officer may be removed from office by a two-thirds majority vote of the general membership of the Federation upon written, thirty (30) days prior notice.
2. Any Federation Officer who has committed an act deemed to be detrimental to the Federation will be relieved of his/her duties, by the Board of Directors, until a disposition can be reached by vote of the general membership of the Federation. (Article 9 Sections 1,2,3,4)

ARTICLE 6 Standing Committees:

Section 1

Terms of office: All standing committees shall serve for one year or until a new committee is appointed. The terms of the committee shall coincide with the terms of the elected officers. All committee Directors will be appointed and/or removed by the President except for the Tournament Director.

Section 2

Election Committee: The purpose of this committee is to collect the change documents from the chapters and compile the information to present to the Board of Directors. At the following meeting it is the responsibility of the committee to count the votes and report this information to the Board of Directors as set forth in Article 9 Sections 1,2,3,4.

Section 3

Youth Committee; The purpose of this committee shall be to plan, organize and implement a chapter youth project for the Federation by encouraging and assisting each chapter in formation of a Youth Club and any other programs that would encourage youth to participate in the sport of bass fishing and conservation.

Sections 4

Conservation Committee; the purpose of this committee is to promote conservation efforts of our natural resources and support state and national agencies conservation efforts.

Section 5

Tournament Committee; The Tournament committee shall be comprised of a representative of each approved chapter, which will be the president of each chapter or his/her designated alternate, and will be chaired by the Federation Vice President/Tournament Director or his/her designated appointee. Additional information regarding the State Qualifying can be found in the CTBF State Rules.

Section 6

Webmaster: Will update and maintain the Federation Social Media accounts as directed by the Federation President. As of February 2017, the CTBF website will be updated by the TBF national office

ARTICLE 7 Miscellaneous:

Section 1

Anything not covered in the by-laws shall be left to the discretion of the Board of Directors.

Section 2

Required participation at the National or Divisional meeting for the President, Conservation and Youth Director will be solely based upon the total General membership of the Federation. If there are only 100 members of the Federation only the President will attend the meeting. 200 to 299 members the President and the Conservation Director will attend, if the membership does not change to following year the Youth Director will attend in the place of the Conservation Director. If the Federation reaches 300 plus members, then all three of the representatives will be permitted to attend the meeting. The attending members will receive air fare or equivalent cash to travel by vehicle.

ARTICLE 8 Parliamentary Authority:

Section 1

The rules contained in the Roberts Rules of Order shall Govern this organization in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE 9 Voting for Officers, Amending of By-Laws, Tournament Format, Tournament Rules:

Section 1:

Club initiated changes will be submitted to the Board of Directors through that club's President or designated representative. All members-in-good-standing are encouraged to participate in voting on matters involving:

- 1) Election of Federation Officers
- 2) Changes to the CTBF By-Laws
- 3) Changes to the Tournament Format

Section 2:

Each club, who wish to submit a CTBF Officer nomination, must send the nomination(s) to the CTBF President by October 1. The CTBF Board of Directors will assemble a ballot to send to the membership by November 1. Clubs will only be permitted to send one nominee for each running position.

Section 3:

A) Federation Officer Voting

Federation Officer changes will be decided by a simple majority vote. Voting of Federation Officers will be conducted by a ballot by majority vote of current membership. A simply majority of ballots received to win position.

B) Business Voting

Voting for all other CTBF related items will be conducted by Federation Officers and club representative or club Presidents. Each Federation officer receives one vote and each current and in good standing club receives one vote at the board of director meetings. By-Law changes require a two-thirds majority of ballots cast to pass.

C) Electronic Voting for all CTBF elections and by-laws

Electronic Voting Systems are permitted for use in all instance of voting requirement by membership and Federation Officers. Electronic voting is to include email surveys, chain emails, and any forms that leave an electronic record in case of voting disputes.

Section 4:

Any amendments to these By-Laws are subject to endorsement of T.B.F., Inc.